



Marsh & McLennan Companies

MMCREs – Marsh & McLennan Companies Real Estate Services *Project Location/City, Opco - Description* Meeting Minutes

Minutes Taken by: Constanza Alarcon Company: Contract

Meeting Logistics

Meeting Date	October 22		
Meeting Time	15:00 hrs up to 16:00 hrs.		
Meeting Location	Meeting Place: Call conference Meeting ID:		
Participants	Name	Company	Attendance
	Chris Larson	MERCER	
	German Diaz	MERCER	
	Mauricio Norambuena	MERCER	
	Luis Ocmin	MERCER	
	Mylko Alegria	MERCER	
	Renan Kfour	MERCER	
	Humberto Morales	MARCH	
	Victor Feingold	CONTRACT	
	Pablo Perez	CONTRACT	
	Mauricio Garrido	CONTRACT	

Meeting Minutes

Category	Notes	Actions	08. Schedule	Due Date
01. Client Issues				
02. Landlord / Building				



03. Construction				
04. Design				
05. Furniture				
06. Technology				



07. Budget	ITEM 13 WIRING: • With respect to point 13 of the budget structured cabling and power, Contract confirms that the price includes the standards established by Mercer and will be attached or clarification in the contract to respect the rules of MMC (All cable Sistimax). • With respect to the supplier, Contract recommends for the garanty of the work and we can finished on time, that is better if Contract have a direct contact with the provider. • Komunica although does not realise the work will be the one who certifies the wiring and accept it. As a guaranteeing the quality of work with a supplier known by Mercer and it will know the work for future mantentions. • Mylko Alegría and Humberto Morals will analyze the distribution necessary of network positions to see if the installation of the 256 points includes in the budgeted is necessary or can be reduce. • Braided AA, in Server room: Since the equipment currently installed in the server room must be moved by authorized personal of the mark, Mylko Alegría will give the contacts of the posible actual providers to Contract so this we can contract them and cordinateed the task. ITEM 18 CONTROL ACCESS: • Contract will send detailed information of the proponed access control system for its acceptance ITEM 21.05 MONITORING CAMARAS: • Contract will send detailed information of the proponed access monitoring camaras for its acceptance • All these points must be reviewed, accepted and observed befote the company Mercer Signes the contract.	October 27		
08. Schedule				



09. New Items				
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Next Meeting

Date 28-10-10
Time 14:00-14:30 Hrs. Chile
Dial-in Information

Confirmation of Content

The above constitutes our understanding of matters discussed and conclusions reached. Please review the above and report any errors or omissions to Project Manager within ten (10) days or the above will be considered a matter of record.