



DOT Building Relocation Buenos Aires, Argentina

Project Review Conference Call

Number 20

**Agenda for the meeting
to be held on
January 20th, 2011**

Participants	Abbreviation	Representing
Miguel A. García	MG	CP&SO Operations
Jorge Capella	JC	CP&SO Operations
Juan Lazzaro	JL	CP&SO Operations
Rafael Variz	RV	CIS Infrastructure Services
Rolando Cortina	RC	CIS Infrastructure Services
Ernesto Grojsman	EG	CIS Infrastructure Services
Emiliano Farberoff	EF	CIS Infrastructure Services
Karyna Rico	KR	CP&SO Finance
Fernando León	FL	CP&SO Sourcing
Fabiana Perez	FP	CP&SO EHS/SCM
Gordon McDowall	GMD	CP&SO SCM
Beverley Valley	BV	CP&SO SCM
César Sarria	CS	Global Security
Natalia Grau	NG	CONTRACT
Maria Fernanda Pérez	MFP	CONTRACT
Néstor Sisto	NS	CONTRACT
Alejandro Mancebo	AM	CONTRACT
Sebastián Villagra	SV	CONTRACT
Teresa Mederos	TM	CP&SO Telecommunications
Gabriel Méndez	GM	CP&SO Telecommunications
Jonny Rodrigues	JR	CP&SO Telecommunications
Elizabeth Finney	EF	CP&SO Project Services
Tim Truax	TT	CP&SO Project Services/ EHS
Oscar Rieveling	OR	CP&SO Project Services
Guido Vignale	GV	Oikos Consultora
Adrián Oderiz	AO	Oikos Consultora
Federico Poggi	FP	Oikos Consultora

Conference Call Number:

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Action points carried over from previous meetings

1. SCHEDULE

Further details, meeting minutes, pictures can be seen on CONTRACT project's website. More relevant information, such as drawings and renderings will be uploaded by the end of the week. Instructions for accessing the project website are as follows:

- 1) Access this website: www.contract.com.ar
- 2) Click on "Intranet Clientes"
- 3) Insert *Usuario* (user): gecorp01 and *Contraseña* (password): CXZ295
- 4) Click on "Oficinas Dot building, Vedia 3788, pisos 5º, 6º y 7º"

Update 06 JAN 12 – Construction progresses according to schedule. Current works are gypsum board, HVAC, sprinklers. The 6th floor has an 80% of progress and the 7th floor is at 20%. Carpet installation is about to start. IRSA asked for a letter for approving the slab perforation, which should be ready by 10 JAN so that the schedule is not affected. CONTRACT confirmed that they will be able to deliver an operational space at DOT building on 29 FEB. The spec for the carpet adhesive will be changed according to the material's availability and will be confirmed this week in order to start the installation with Kalpakian on time.

Update 13 JAN 12 – The 6th floor progresses as planned and expected to be delivered by this month's end. Modular carpet was delivered. IRSA's authorization for works on the slab is delayed and is expected to be received today. The approval of additional HVAC works on the rooftop is also outstanding. The computer room is on track to be delivered, as agreed on 15 JAN, including temporary HVAC equipment. Interieur Forma will start installation of workstations in the coming week. The central conference area at the 6th floor has a good progress and is also expected to be delivered substantially on 31 JAN.

2. FACILITY IMPROVEMENTS BUDGET

At the moment, no budgetary concerns have been raised by the teams involved.

3. DESIGN

Update 16 DEC 11 – JL met with CONTRACT to define A/V equipment, accessories and filing units. NG will send list with deductions and additions to the original scope for GE review.

Update 13 JAN 12 – The list of additional components, including complementary items, such as multimedia, file cabinets and other accessories is complete and the corresponding POs will be issued.

4. IT

Update 16 DEC 11 – The electrical panels location inside the computer room was reviewed and considered as acceptable by IT.

Update 13 JAN 11 – No outstanding issues were reported at this meeting.

5. TELECOMMUNICATIONS

Update 16 DEC 11 – A contingent plan was defined in order to be prepared for an anticipated move of the people currently at Laminar, 11th floor building to DOT Building, 6th floor by the end of January, in support of the business requirement to vacate such space at Laminar. Real Estate

will confirm dates and conditions with the landlord and the contingency plan will be confirmed accordingly.

Update 13 JAN 12 – GM reported that the PBX and logistics are ready. Currently, Telecom is speaking with TELMEX to ensure that the network is installed on time.

6. SCM

Update 16 DEC 11 – Access control and CCTV systems will not be ready, as the supplier has not been responsive, as reported by BV. CS proposed the re-use of existing equipment and BV agreed in evaluating the possibility with ADT. CCTV seems to be possible, but not the access control system, as it will be a different platform.

Update 13 JAN 12 – SCM reported communication problems with ADT's office in Buenos Aires. GMD suggested not to use a combination of the old version of equipment, with different DVRs, VCRs, cameras. Security guards will be in place on the first day of operation. New layouts will be sent by CONTRACT (DONE) and GMD will follow up on the final quotation.

ACTION : BV, ADT, FL

7. SOURCING

Update 16 DEC 11 – PO processes are currently frozen. Further POs will be placed after 02 JAN. CONTRACT will prepare quotations for additional accessories, for GE review and approval.

Update 13 JAN 12 – FL will review the list of additional components and will confirm the corresponding POs to be issued. Additional items will be consolidated in a single PO by CONTRACT and GE will generate direct POs for certified suppliers. FL asked CONTRACT to confirm the utilization of GE products where possible. NG will confirm and will send a summary of additional items for GE approval. FL will issue a provisional PO for ADT equipment, subject to confirmation after the design review.

8. EHS

Update 16 DEC 11 – TT asked OIKOS to chair weekly safety reports. Reports to include safety plan changes, compliance, training, high risk operations (hot works, scaffolding, fall protection, documentation for review). The checklist sent by OIKOS is OK for the moment and must be also sent in English. Meeting minutes will be generated by OIKOS, which will be responsible for driving documentation. The 2nd half of the weekly reviews will be dedicated to safety oversight. TT requested list of trades, subcontractors, men hours, inspection process. All findings should be reported. NG will ensure that building permits and safety signs are posted on each floor. No high risk activities are programmed at the moment. Current observations are that scaffolding is not meeting minimum clearance requirements and the use of non-slippery materials. Also, the use of protective gear must be ensured.

Update 13 JAN 12 – The construction site was reported as clean and the overall organization was improved. Signage elements were improved. A detailed report will be generated in a separate meeting with TT.

9. NEXT CONFERENCE

Note that this project review will be held every week from now to the end of the project. The next conference call will be held on Friday, January 27th, 2012 at 11:00 AM EST.