

Redactada por: Carolina Capouyá

MARSH MINUTA 06

FECHA 01/10/12

LUGAR Call Conference at Marsh Uruguay offices

CLIENTE Marsh

OBRA Nuevas oficinas, Edif. IBM, piso 7

Empresa

Marsh

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Integrantes

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Contract

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Carolina Capouyá
 Jorge Vanni

TEMA	DEFINIDO
Layout	Verbally approved by Sergio Aboy. We request a written approval.
Gantt	Verbally approved by Sergio Aboy. We request a written approval.

TEMA	NOTAS	TAREA	ASIGNADO	FECHA LÍMITE
Checklist	Necessary to work on quote	Must be reviewed and delivered to Contract	MARSH	05/10/12
Security	Necessary to work on quote	Deliver requirements to Contract	MARSH	
Quote		Presentation and approval	CONTRACT / MARSH	05-08/10/12
Furniture approval	CRITICAL FOR TIMING	Once the budget is accepted, a representative from Marsh Uruguay must approve it.	MARSH	
Reuse of existing furniture		The aim is to renew Herman Miller chairs and reuse them as much as possible. Find out if it is possible.	CONTRACT	05-08/10/12
Contract	Send contract to Marsh		CONTRACT	Done

Esta minuta refleja el entendimiento y conclusiones alcanzadas por los asistentes llevadas a cabo durante la junta arriba citada. Se solicita que en el caso de tener cualquier comentario que difiera de lo expresado lo comuniquen por escrito dentro de las 48 hs de recibida la presente, caso contrario se dará por conformada. Se envían copias a todos los presentes en la reunión.